

# **Back – to – School Preparation Report**

**Staffing/Hiring Status, Facilities, Technology,  
Enrollment and Instructional Materials**

# Certificated Staffing and Hiring

(as of Wednesday, August 20, 2014)

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- 5 Teachers Brought Back from Layoff/Rehire List
  
- 88 Teachers Processed for Hire
  - 66 General Education
  - 19 Special Education
  - 3 Speech Pathologist

# Certificated Staffing and Hiring

(as of Wednesday, August 20, 2014)

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- 1 Licensed Position
  - Behaviorist
  
- 7 Psychology Interns
  - 4 Year Two Interns
  - 3 Year Three Interns
  
- 1 Counselor
  - Adult School (.75 FTE)

# Certificated Staffing and Hiring

(as of Wednesday, August 20, 2014)

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- 7 Managers Processed for Hire
  - 1 Interim Superintendent
  - 2 Principals
  - 1 Vice Principal
  - 3 Coordinators

# Certificated Staffing and Hiring

(Current Vacancies as of Wednesday, August 20, 2014)

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- Elementary School
  - Earhart
    - Music
    - Physical Education (.85 FTE)
  - Haight
    - Media Center (.50 FTE)
  - Franklin
    - 2/3 Combo

# Certificated Staffing and Hiring

(Current Vacancies as of Wednesday, August 20, 2014)

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- Special Education
  - Maya Lin
    - Preschool
  - Prep Teacher
    - Moderate/Severe (.50 FTE)
    - Speech Therapist (1.6 FTE)
- Education Services/Technology
  - TSA, Technology

# Summer District Facility Projects

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- Seismic valves
- Reflooring
- Encinal 600 wing remodel (Phase 1)
- Ruby Bridges windows (Phase 1)
- Painting
- Locker repair
- Rekeying
- Moves
- Completed S.O.P.s
- Summer inspections
- Reprogrammed codes for fire and intrusion systems
- Sports field remediation
- Key protocol evaluation
- Facilities condition surveys

# Summer District Facility Projects

## Bay Farm Elementary School

- Repaired siding on damaged areas of portable 7, 8, 9, and 10
- Repaired foundation on portable 10 due to dry rot
- Replaced damaged T-111 wood siding with new cement board siding
- Caulked and painted reworked areas
- Installed door between portables 2 and 3 as an exit for Alameda Island Kids
- Installed seismic safety gas valve
- Replaced worn carpeting in portable 9
- Performed routine building and grounds maintenance and deep cleaning
- Installed new furniture in new eighth grade classroom
- Installed door ramps





# Summer District Facility Projects

## Earhart Elementary School

- Finished wall repair in library
- Installed additional exit door, landing and stairs and reworked existing window at rear of portable 56
- Installed seismic safety gas valve
- Performed routine building and grounds maintenance and deep cleaning



# Summer District Facility Projects

## Edison Elementary School

- Repaired roof drain at nurses office, patched and painted ceiling
- Installed seismic safety gas valve
- Painted selected areas
- Performed routine building and grounds maintenance and deep cleaning



## Franklin Elementary School

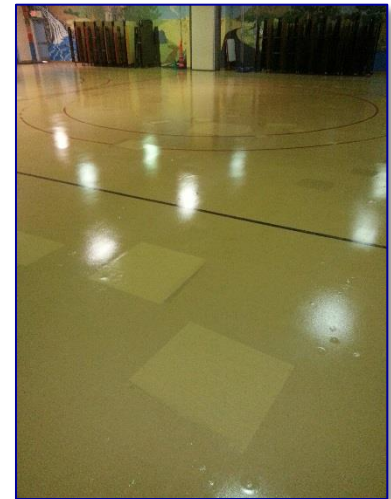
- Installed seismic safety gas valve
- Performed routine building and grounds maintenance and deep cleaning



# Summer District Facility Projects

## Haight Middle School

- Repaired MPR floor
- Replaced damaged redwood playground border
- Installed seismic safety gas valve
- Covered conduit piping with sheet metal for safety
- Performed routine building and grounds maintenance and deep cleaning



# Summer District Facility Projects

## Lincoln Middle School

- Renovated bike path
- Installed new MPR floor
- Repaired drain piping
- Installed seismic safety gas valve
- Performed routine building and grounds maintenance and deep cleaning



# Summer District Facility Projects

## Lum Elementary School

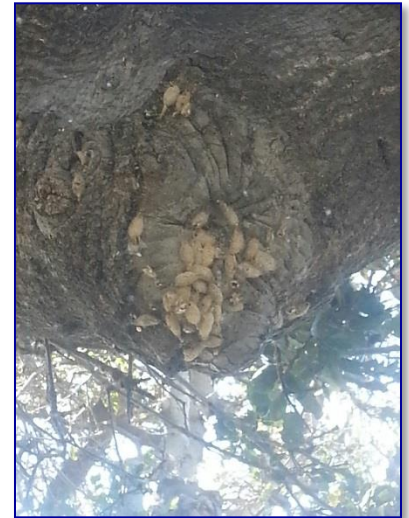
- Installed seismic safety gas valve
- Replaced damaged portion of carpet in portable B4 and installed VCT at entrance
- Located and repaired underground broken boiler pipe and flushed system
- Performed routine building and grounds maintenance and deep cleaning
- Installed new classroom furniture for new Transitional Kindergarten program



# Summer District Facility Projects

## Maya Lin School

- Remediated oak tree to include removal of asphalt under canopy, installation of four foot fence and removal of invasive moths
- Installed seismic safety gas valve
- Performed routine building and grounds maintenance and deep cleaning



# Summer District Facility Projects

## Otis Elementary School

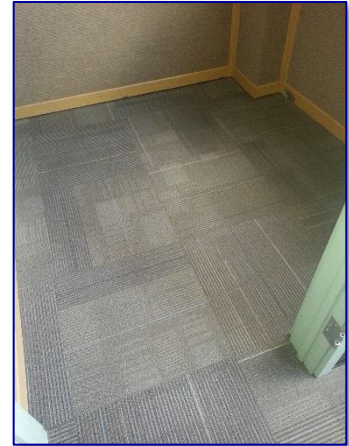
- Converted computer lab to classroom
- Installed seismic safety gas valve
- Repaired floor in damaged areas
- Performed routine building and grounds maintenance and deep cleaning
- Installed furniture in new third grade classroom



# Summer District Facility Projects

## Paden Elementary School

- Replaced carpet in room 1
- Repaired vandalism/break-in damage
- Repaired tile in girls' restroom
- Converted conventional restroom to kindergarten restroom
- Installed seismic safety gas valve
- Performed routine building and grounds maintenance and deep cleaning
- Installed new classroom furniture in new special education preschool class

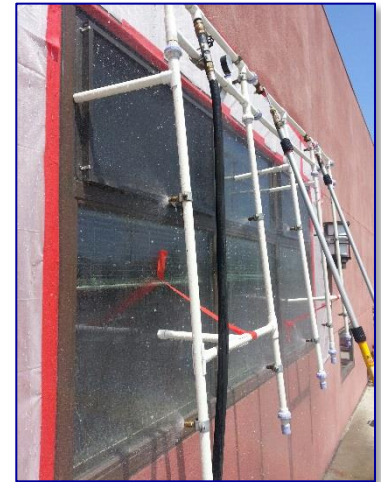
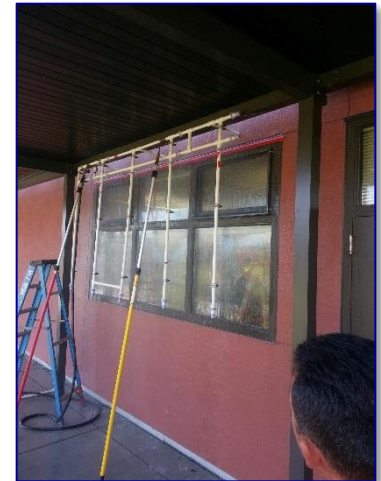




# Summer District Facility Projects

## Ruby Bridges Elementary School

- Repaired windows in kindergarten wing, administration building and MPR building (Phase 1)
- Installed seismic safety gas valve
- Performed routine building and grounds maintenance and deep cleaning



# Summer District Facility Projects

## Wood Middle School

- Moved ACLC to Woodstock campus
- Remodeled all ACLC classrooms
- Decommissioned Sprint cell tower
- Installed seismic safety gas valve
- Performed routine building and grounds maintenance and deep cleaning
- Installed classroom furniture for two new sixth grade classes
- Installed computer tables and chairs for new computer labs



# Summer District Facility Projects

## Alameda High School

- Tied in main gym stand-alone fire alarm to main AHS alarm system
- Oversaw gym floor renovation
- Replaced damaged gym doors with FRP doors
- Performed routine building and grounds maintenance and deep cleaning
- Repaired women's restroom, men's restroom and men's locker room to include plaster/drywall repair and installation of FRP doors
- Repaired Emma Hood Swim Center



# Summer District Facility Projects

## Encinal High School

- Rekeyed school
- Modernized 600 wing (Phase 1)
- Installed intruder alarm at 400 wing
- Added exterior safety lighting
- Replaced two failed HVAC units
- Replaced storefront glass at cafeteria
- Performed routine building and grounds maintenance and deep cleaning
- Repaired Encinal Swim Center motor



# Summer District Facility Projects

## ASTI

- Painted over old mural
- Performed routine building and grounds maintenance and deep cleaning

## Woodstock Site

- Installed vandal resistant fence between Boys and Girls Club and apartment
- **Nea**
  - Moved from Longfellow and Chipman sites to one location at Woodstock
- **ACLC**
  - Moved from Wood Middle School to Woodstock site
- **Tri High**
  - Performed routine building and grounds maintenance and deep cleaning



# Summer District Facility Projects

## Chipman Site

- **Academy of Alameda**
  - Performed routine building and grounds maintenance and deep cleaning
- **Adult School**
  - Remediated classrooms by painting and replacing flooring where needed
  - Installed marker boards and new signage
  - Installed exterior safety lighting
  - Rekeyed site
- **Multicultural Center**
  - Moved from Woodstock site to portable at Chipman site
  - Performed deep cleaning of portable
  - Rekeyed portable

# Summer District Facility Projects

## Longfellow Site

- Performed routine building and grounds maintenance and deep cleaning

- **Island High School**

- Remediated classrooms to include deep cleaning, stripping and waxing of floors, replacement of damaged ceiling tiles and light lenses
- Painted all classrooms and offices
- Painted exterior of both portables to match rest of campus
- Repainted portions of exterior main campus
- Installed new signage on exterior of building
- Installed small kitchen and laundry area per licensing requirements for Cal-Safe program
- Rekeyed site
- Installed 25 whiteboards in classrooms
- Installed new chairs in MPR and furniture requested by the principal to meet instructional needs



# Summer Project - Moves

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## Summer Moves

- Moved Island High School from Woodstock site to Longfellow site to accommodate CLCS programs
- Moved Adult School from Woodstock site to Chipman site
- Moved stored Adult School furniture from Central Avenue location to Chipman site
- Moved McKinney Vento program from Woodstock site to Ruby Bridges
- Moved Multicultural Center from Woodstock Site to Chipman portable
- Moved Math Coaches from Longfellow Site to Wood Middle School
- Relocated WCDC portable furniture, equipment, staff development and parenting materials to former custodial/supply room in site
- Relocated custodian and related supplies to main custodial room at Longfellow site
- Relocated preschool psychologists from WCDC classroom to office space on Island High portion of Longfellow site
- Moved WCDC grant furniture from the College of Alameda to WCDC
- Moved designated Wood Middle School teachers from main building into portable wings on site



# Summer Project - Moves

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## Summer Moves

- Moved SPED classroom furniture and contents from multiple sites for summer school at Haight and AHS and returned items to original sites after summer school
- Moved WCDC classroom furniture and contents from Ruby Bridges to Haight summer school and returned after summer school
- Moved SPED materials from district office to multiple sites
- Moved excess computer tables from Otis to Wood
- Delivered and returned 400 chairs borrowed from Coast Guard for EHS graduation
- Moved excess furniture from former district office and food services warehouse to numerous sites to fill principal requests
- Created space in old library to provide storage space for Alameda Education Foundation
- Conducted internal site moves to facilitate instructional needs at all sites
- Relocated Alameda Island Kids on Bay Farm Site to accommodate new eighth grade class
- Removed obsolete furniture, equipment and files from Food Service Warehouse
- Moved new furniture and equipment from Food Service Warehouse to various sites per principal requests

# Summer Projects - Compliance

- **Alameda Fire Department:** Completed fire extinguisher inspection and service
- **Alameda County Environmental Health:** Completed hazardous material report
- **Department of Motor Vehicles:** Submitted fleet certification
- **Department of Industrial Relations:** Completed elevator load test
- **Department of General Services:** Completed Facility Inspection Tool requirement
- **Department of General Services:** Completed mandatory safety trainings for custodians and maintenance crew
- **East Bay Municipal Utility District:** Completed backflow tests
- **Federal Communications Commission:** Renewed bandwidth licenses

# Summer Projects - Custodial

**Custodial deep cleaning was coordinated by Custodial Operations Lead for all K-12 sites and District Office to include the following:**

- Cleaned all classrooms, lounges and office desks, tables and chairs
- Dusted all rooms high and low including window blinds
- Washed all windows inside and outside
- Cleaned all white boards, counters, HVAC units, doors, and sinks
- Deep cleaned all restroom and locker room walls, partitions, fixtures and floors
- Deep cleaned all kitchen and cafeteria walls, fixtures, doors and floors
- Deep cleaned all gyms and multipurpose room walls, fixtures, doors and floors
- Changed all lights and HVAC filters
- Cleaned out all lockers
- Cleaned all sidewalks and entries, removed gum and hosed concrete
- Cleaned all boiler and custodial rooms
- Ordered all supplies for all sites
- Cleaned and organized food warehouse
- Cleaned and organized HAHS Room 100
- Cleaned and organized old library
- Moved furniture at all sites
- Stripped and waxed floors at all sites
- Cleaned carpets at all sites
- Assisted with organization of classrooms for teachers
- Moved all special education boxes to sites

# Summer Projects

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**Total Cost for Summer Projects:  
Approximately \$1,544,725**

# Technology

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## Wiring

- New wiring and installation of network equipment as part of moves of Adult Ed, Island High, and Wood MS.

## New Phone System

- Part of Adult Ed move to Chipman campus included new VOIP/Jive phone system

## Aeries Student Information System:

- Upgrade Aeries online Re-registration
- Setup online verification for all schools
- Upgraded two Aeries servers to Windows 2012
- Trained a few elementary teachers on Aeries gradebook for pilot.

## Anti-Spam Filter

- 72 percent of email is blocked. “Welcome Back” message to staff

# Technology

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## Network Upgrade:

- In process of upgrading schools to five times (elementary) or ten times (secondary) bandwidth
- In process of new wireless authentication system for Personal Devices
- Continuing replacement (Measure A) of older switches at every school site which will help with improved performance and manageability.

## Computers:

- Upgraded most staff and several lab computers from Windows XP to Windows 7.
- Continuing process of upgrading to Office 2013 and Windows 7 using the District wide Microsoft license.
- Adobe CS6 available to all student and staff computers.

## Software

- Destiny – upgrade to 12.0; improved eBook Reading, universal search features

# Technology

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## SuccessMaker

- Upgraded to SuccessMaker version 7. Prepared SuccessMaker for new school year. Database maintenance and server and client upgrades

## Internet access

- Purchased new equipment to manage internet traffic (Netflix, game sites, YouTube, etc). Especially important with Bring Your Own Device (BYOD).
- Replaced internet filter.

## Staff

- Full-time Helpdesk (replacement expected first week of September)

## Video

- Finished editing and posting of internal and external videos created during the 13-14 school year.

# Enrollment 14-15

## Grade Level Comparisons - Regular Ed

	Actual 13-14	Projected 14-15	Difference
TK-5	4663	4593	-70
6-8	1548	1730	+182
9-12	2972	3115	+143
Total	9183	9438	+255



# Enrollment 14-15

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## Elementary Schools

Year	Bay Farm (K-5)	Earhart (TK-5)	Edison	Franklin	Haight (TK-5)
13/14	448	605	472	321	434
14/15 (In AERIES as of 08/25/14)	456	623	481	312	463
Difference	+8	+18	+9	-9	+29

# Enrollment 14-15

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## *Elementary Schools*

Year	Lum	Maya Lin (TK-5)	Otis	Paden (TK-5)	Ruby Bridges
13/14	510	316	562	327	556
14/15 (In AERIES as of 08/25/14)	520	308	599	328	566
Difference	+10	-8	+37	+1	+10

# Enrollment 14-15

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## *Middle Schools*

Year	Lincoln	Wood	Jr. Jets	Bay Farm
13/14	938	443	167	64(6) 48(7)
14/15 (In AERIES as of 08/25/14)	885	465	226	129
Difference	-53	+22	+59	+17

# Enrollment 14-15

## High Schools

Year	Alameda	ASTI	Island	Encinal
13/14	1680	166	154	972
14/15 (In AERIES as of 08/25/14)	1697	170	120	1053
Difference	+17	+4	+34	+81

# Enrollment 14-15

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Projection for 2014 – 2015      9438

Enrollment as of 08/25/14      9401

I-20: 30 students enrolled

# Instructional Materials

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- For 2014-2015, AUSD purchased NEW:
  1. Materials for new 6-12 courses
  2. Common Core-aligned HMH Math Expressions student and teacher materials (K-5)
  3. FOSS Curriculum (K-8)
  4. Transitional Kindergarten supplies and instructional materials.
  5. Supplemental materials for K-12 to support Common Core State Standards

# Instructional Materials

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- For 2014-2015, AUSD purchased replacement materials/products:
  1. A product renewal of the intervention software known as SuccessMaker, a computerized program in math and reading (K-5)
  2. Replacement pupil editions include:
    - History/Social Studies Consumables (K-5)
    - Middle/High School Math, Science & Language Consumables
    - Replacement texts for High School/Middle School (6-12) due to additional enrollment
    - College books (ASTI, ongoing for 2014-15)
    - Strategic Instruction Model (SIM) training materials
    - Inquiry By Design (IBD) materials for students and teachers
- These purchases filled verified core instructional materials requests that were received from school sites.

# Instructional Materials

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- FUNDS EXPENDED TO DATE

1. New:

➤ 6-12 new courses	\$ 22,706.90
➤ Math Expressions (K-5)	\$152,570.10
➤ FOSS Curriculum (K-8)	\$ 97,834.94
➤ TK supplies/instructional materials	\$ 9,504.30
➤ CCSS Supplemental materials	\$ 60,975.91

2. Replacement:

➤ SuccessMaker	\$ 79,143.08
➤ K-5 Consumables	\$ 28,172.06
➤ 6-12 Consumables	\$ 31,487.67
➤ 6-12 Replacement texts	\$113,401.90
➤ College books (ASTI, ongoing for 2014-15)	\$ 24,000.00
➤ Strategic Instruction Model (SIM)	\$ 96.35
➤ Inquiry By Design (IBD)	\$155,637.00

**TOTAL**

**\$775,530.21**